

BAYLOR UNIVERSITY AND THE MCLENNAN COUNTY JUNIOR COLLEGE DISTRICT (MCC) BAYLOR BOUND MCC PROGRAM MEMORANDUM OF UNDERSTANDING

Baylor University and The McLennan County Junior College District (MCC) continue to recognize the need to do more to educate and serve the people of the Central Texas community. Waco and Central Texas already benefit greatly from the presence of both Baylor and MCC. While the two institutions partner in various ways, such as the Baylor@MCC program, Baylor and MCC desire to further strengthen the ties between the two institutions by creating an additional formal program for the benefit of students and the Central Texas community. The program will involve a group of students who first enroll fully at MCC in a distinct Baylor-bound program and then become Baylor transfer students upon meeting stated criterion.

I. PROGRAM SCOPE

Baylor University ("Baylor") and The McLennan County Junior College District ("MCC") formally agree to the development of a three-year pilot Baylor Bound MCC Program, known as "Baylor Bound" (BB). This program allows MCC and Baylor to identify students who are interested in enrolling at Baylor and to provide MCC student support and Baylor advising guidance throughout the transfer process.

II. ADMISSIONS

- A. Baylor Bound is a selective program open to highly motivated students who enroll full-time for one year beginning in the fall at MCC in an approved AA or AS academic program leading to an approved Baylor BBA, BA, or BS degree and who want to belong to a special cohort with unique Baylor benefits.
 - a. Baylor and MCC may jointly and/or individually recruit Central Texas high school students for the Baylor Bound program.
 - b. Currently enrolled full-time MCC students will also have the opportunity to apply for membership in the Baylor Bound program.
 - c. Other students may also be considered for membership in the program at the discretion of Baylor's Assistant Vice President for Admission Services in consultation with MCC's Director of Admissions.
 - d. Target enrollment is 30-40 students for the inaugural year of the pilot. It is also expected that enrollment will continue to increase each year thereafter as long as space allows.
- B. Students will indicate their interest in being part of the Baylor Bound program by submitting a membership application prior to a published deadline.
 - a. The application will require students to give permission to access admissions credentials submitted to MCC and to access MCC transcripts for students who are members of the Baylor Bound program.
 - b. The application will also include a statement of rights and responsibilities to include the following:
 - i. Students acknowledge that they are responsible for following the guidelines of the Major Academic Planner for their chosen major and for notifying the MCC advisor of any plans to change the major.

- ii. Students acknowledge that they are ineligible for the Baylor Bound program if they change to a non-approved AA or AS major at MCC.
 - iii. Students will be made aware of the opportunity for the reverse transfer of credits back to MCC for an AA or AS degree if they complete a Baylor transcript request for each semester that they are enrolled at Baylor.
- c. Baylor's MCC Transfer Admissions Counselor will update the recruitment record for those applying as a Baylor Bound member and provide MCC's Director of Admissions with a list.
- d. MCC's Director of Admissions will give Baylor's MCC Transfer Admissions Counselor access to ACT or SAT scores, high school transcripts and college transcripts (as appropriate).
- e. Baylor's MCC Transfer Admissions Counselor will review the applications, admissions documents, and may interview applicants individually.
 - i. Preference for membership in the Baylor Bound Program will be given to students whose admissions file and application indicate a good fit for the program.
 - ii. Each Baylor Bound applicant will be notified of the decision by a published deadline.
 - 1. If accepted, Baylor's MCC Transfer Counselor will update the appropriate code in Baylor's Student Information System to reflect year 1 and year 2 (if approved by advisors) in the program.
 - 2. If an applicant is not accepted into the Baylor Bound program, Baylor's MCC Transfer Counselor will delete the code from the recruit record.
- C. Students should apply for admission to Baylor as a transfer applicant for summer or fall after the end of the one-year Baylor Bound program (or summer or fall after the end of an approved second-year Baylor Bound program).
 - a. Admission to Baylor as a degree-seeking transfer student is contingent upon earning a 2.5 cumulative GPA on all MCC and other transfer work. Admission to certain majors, colleges/schools, programs, and departments may also require a higher GPA.
 - b. Once accepted as a transfer, students must complete enrollment activities by the published deadline to be a fully matriculated Baylor student and eligible to register early with current Baylor students according to their total earned credits.
 - i. Students must submit an enrollment deposit to secure a space as a transfer student.
 - ii. Students must submit the Baylor health form which includes the date of the bacterial meningitis vaccination, as described on the Baylor website.
 - iii. International students will be required to submit student Visa documents to Baylor for issuance of the I-20.

III. PROGRAM REQUIREMENTS

- A. Students who are accepted as members of Baylor Bound must be enrolled in 12-18 hours (excluding developmental courses) each semester for one year beginning in the fall and maintain a 2.5 cumulative GPA while pursuing specifically an approved AA or AS academic program at MCC leading to an approved BBA, BA, or BS major at Baylor in order to maintain eligibility for membership. (A list of the approved majors is attached to this MOU.)
 - a. To extend the program a second year (preferably to transfer to Baylor during the summer or fall terms), students must obtain Baylor and MCC advisor approval. If extended beyond the first year, the code will be changed to year 2 and the program must be completed within the following 12 months.

- b. Students who are no longer eligible to participate in Baylor Bound may still pursue admission to Baylor as regular transfer students or continue to be enrolled at MCC.
- B. Baylor Bound transfer applicants will be reviewed for admission to Baylor according to the same standards as other transfer students as soon as their application is complete. Students who do not meet Baylor transfer requirements initially will be considered after the next semester in the Baylor Bound program.

IV. COURSE WORK

- A. Baylor will provide appropriate transfer equivalency guides (Major Academic Planners) to identify courses which may transfer to Baylor from MCC on the Baylor and MCC website.
 - a. Major Academic Planners (MAPs) for the student's intended degree plan at Baylor are provided by Baylor each year.
 - b. Most MAPs for the approved BBA, BA, and BS majors in the Baylor Bound program accommodate a 1+3 year plan for a student to take 1 year at MCC and 3 years at Baylor. However, some students may be approved by the advisor to follow a 2+2 year plan at the end of the first year, depending upon the major chosen and the number of transfer credit hours prior to enrolling in Baylor Bound.
 - c. Students with Credit by Exam (including AP, IB, and CLEP) or Dual Credit will need to choose alternate course options. Some may need to consider traditional transfer rather than this program.
 - d. Some plans may need to include summer courses depending on a student's need for developmental course work at MCC, hours required in the academic program at Baylor, and the student's graduation goal.
 - e. Some MAPs may specify requirements in addition to courses.
 - f. Students will fulfill the Baylor degree requirements as listed in the catalog of the year of enrollment in the Baylor Bound program. Admission Services will make sure that the catalog term is set for the year of entry into the program.
 - g. Faculty and administration at MCC and Baylor may collaborate to initiate and update program-appropriate articulation agreements when deemed mutually beneficial.
- B. All course work that a student takes at MCC will be evaluated for equivalent transfer credits by the Admission Services Office, not necessarily for degree requirements.
 - a. A grade of 'C' or better must be earned in all courses transferred to Baylor; this work is not considered when calculating the Baylor GPA. Courses taken pass/fail will not be eligible for transfer.
 - b. No junior or community college course will be evaluated as an advanced course.
 - c. A maximum of 70 (seventy) semester hours may be transferred from a community/junior college to Baylor.
 - d. Placement in courses will be subject to test scores, CBE, and transfer policies per each institution's policies. Specifically, credit may be given at one institution but may not be given at the other.
 - e. Students are responsible for following the Baylor Bound Major Academic Planners for their chosen major after seeking guidance from the academic advisor at MCC.
- C. Baylor Bound students will have the opportunity to work with the Baylor's MCC Transfer Admissions Counselor to ensure compliance with the chosen degree plan. If an MCC student changes majors, it is the student's responsibility to notify the MCC advisor immediately. The MCC advisor will notify the Baylor advisor and Baylor's MCC Transfer Admissions Counselor.

V. FINANCIAL MATTERS

- A. MCC will provide cost information and award financial aid while students are enrolled at MCC.
- B. Baylor will make available to Baylor Bound Transfer Program students information about scholarships for transfer students in place at the time of recruitment.
- C. Baylor Bound students will be encouraged to use the Estimator and the Scholarship Calculator once they join the program.

VI. STUDENT BENEFITS

- A. Baylor will provide Baylor Bound students expanded opportunities to learn more about Baylor through special communications, to meet with the MCC-based Baylor counselor, to attend special hosted events on the Baylor campus or at the Transfer LLC, and to register early for the first semester of enrollment. Events might include specialized tours, participation in campus traditions, athletic competitions, and academic presentations.
- B. Students will have access to the Baylor Libraries during general public hours, and may check out up to five items from the Baylor Libraries' general collection using a TexShare card (which is issued by the MCC Library). For access to additional resources, students may choose to utilize MCC's interlibrary loan program. Baylor and other libraries provide loans to MCC through interlibrary loan.
- C. In addition to all MCC activities, students may participate in all traditional Baylor activities, such as Christmas on 5th Street, tailgating, and other events open to the public.

VII. PROGRAM TERMS

- A. All records for Baylor Bound students will be maintained at each institution but will be shared with each other in a manner consistent with FERPA.
- B. The existing Task Force will remain in place throughout the pilot program and will be responsible for periodic evaluation, assessment and recommendation for future changes to the program. Amendments may be made to this agreement by the mutual consent of representatives of both institutions.
- C. This agreement shall become effective upon the date this document is signed and shall remain in effect until August, 2017. This agreement may be extended in a writing signed by both institutions. This agreement may also be terminated by either party provided that one year's written notice is provided. If the agreement is terminated, students enrolled in the program will be allowed to complete the remainder of their program time.

BAYLOR UNIVERSITY

**MCCLENNAN COUNTY JUNIOR
COLLEGE DISTRICT**

Signed by: _____

Kenneth Winston Starr, President

Signed by: _____

Johnette McKown, President

Date: _____

9-16-13

Date: _____

9-16-13

Majors/Degree Available to Baylor@MCC Applicants

Tier	Program	Major Code	Degree Code	Unit	CIP Code
1	Accounting (BBA)	ACC	BBA	Business	52.0301
1	American Studies (BA)	AMS	BA	Arts & Sciences	5.0102
1	Art History (BA)	ARTH	BA	Arts & Sciences	50.0703
1	Biochemistry (BA)	BCHE	BA	Arts & Sciences	26.0202
1	Biochemistry (BS)	BCHE	BS	Arts & Sciences	26.0202
1	Biology (BA)	BIO	BA	Arts & Sciences	26.0101
1	Biology (BS)	BIO	BS	Arts & Sciences	26.0101
1	Chemistry (BA)	CHE	BA	Arts & Sciences	40.0501
1	Chemistry (BS)	CHE	BS	Arts & Sciences	40.0501
1	Communication Specialist (BA)	CS	BA	Arts & Sciences	9.0101
1	Distribution Management/Technology (BBA)	DMT	BBA	Business	52.0203
1	Earth Science (BA)	ESC	BA	Arts & Sciences	40.0601
1	Economics (BA)	ECO	BA	Arts & Sciences	52.0601
1	Economics (BBA)	ECO	BBA	Business	52.0601
1	Economics (BS)	ECO	BS	Arts & Sciences	52.0601
1	English (BA)	ENG	BA	Arts & Sciences	23.0101
1	Entrepreneurship (BBA)	ENT	BBA	Business	52.0701
1	Environmental Health Science (BS)	EHS	BS	Arts & Sciences	51.2202
1	Environmental Science (BS)	ENSC	BS	Arts & Sciences	3.0104
1	Environmental Studies (BA)	ENV	BA	Arts & Sciences	3.0103
1	Finance (BBA)	FIN	BBA	Business	52.0801
1	Financial Services / Planning (BBA)	FSP	BBA	Business	52.0804
1	Geography (BA)	GEOG	BA	Arts & Sciences	40.0699
1	Geology (BS)	GEO	BS	Arts & Sciences	40.0601
1	History (BA)	HIS	BA	Arts & Sciences	54.0101
1	Human Resources Management (BBA)	HRM	BBA	Business	52.1001
1	Management (BBA)	MGT	BBA	Business	52.0201
1	Management Information Systems (BBA)	MIS	BBA	Business	11.0103
1	Marketing (BBA)	MKT	BBA	Business	52.1401
1	Media Business (BBA)	MBUS	BBA	Business	52.9999
1	Philosophy (BA)	PHI	BA	Arts & Sciences	38.0101
1	Political Science (BA)	PCS	BA	Arts & Sciences	45.1001
1	Pre-Biology	PBIO	BS	Arts & Sciences	26.0101
1	Pre-Business	PBUS	BBA	Business	52.0101
1	Professional Selling (BBA)	PSL	BBA	Business	52.1801
1	Professional Writing (BA)	PW	BA	Arts & Sciences	23.1303
1	Public Administration (BBA)	PUBA	BBA	Business	44.0401
1	Real Estate (BBA)	RE	BBA	Business	52.1501
1	Religion (BA)	REL	BA	Arts & Sciences	38.0201
1	Risk Management and Insurance (BBA)	RMI	BBA	Business	52.1701
1	Sociology (BA)	SOC	BA	Arts & Sciences	45.1101
1	Speech Communication (BA)	CSS	BA	Arts & Sciences	9.0101
1	Sports, Sponsorship & Sales (BBA)	SSS	BBA	Business	52.1999
2	Anthropology (BA)	ANT	BA	Arts & Sciences	45.0201
2	Anthropology (BS)	ANT	BS	Arts & Sciences	45.0201
2	Applied Mathematics (BS)	AMTH	BS	Arts & Sciences	27.0301
2	Asian Studies (BA)	AST	BA	Arts & Sciences	5.0103
2	Astronomy (BA)	ASTN	BA	Arts & Sciences	40.0201
2	Astronomy (BS)	ASTN	BS	Arts & Sciences	40.0201
2	Astrophysics (BA)	ASTP	BA	Arts & Sciences	40.0202
2	Astrophysics (BS)	ASTP	BS	Arts & Sciences	40.0202
2	Classics (BA)	CLA	BA	Arts & Sciences	16.12
2	Clinical Laboratory Science (BS)	CLS	BS	Arts & Sciences	51.1005
2	Film and Digital Media (BA)	FDM	BA	Arts & Sciences	9.0702

2	Geophysics (BS)	GPH	BS	Arts & Sciences	40.0603
2	Great Texts of the Western Tradition (BA)	GTX	BA	Honors College	24.0103
2	Journalism (BA)	JOU	BA	Arts & Sciences	9.0401
2	Language and Linguistics (BA)	LING	BA	Arts & Sciences	16.0102
2	Latin American Studies (BA)	LAS	BA	Arts & Sciences	5.0107
2	Mathematics (BA)	MTH	BA	Arts & Sciences	27.0101
2	Mathematics (BS)	MTH	BS	Arts & Sciences	27.0101
2	Medical Humanities (BA)	MH	BA	Arts & Sciences	51.1102
2	Neuroscience (BS)	NSC	BS	Arts & Sciences	26.1501
2	Physics (BA)	PHY	BA	Arts & Sciences	40.0801
2	Physics (BS)	PHY	BS	Arts & Sciences	40.0801
2	Psychology (BA)	PSY	BA	Arts & Sciences	42.0101
2	Psychology (BS)	PSY	BS	Arts & Sciences	42.0101
2	Slavic and East European Studies (BA)	SEES	BA	Arts & Sciences	5.0118
2	Statistics (BS)	STAT	BS	Arts & Sciences	27.0501
3	Business French (BBA)	BFRE	BBA	Business	52.1101
3	Business German (BBA)	BGER	BBA	Business	52.1101
3	Business Russian (BBA)	BRUS	BBA	Business	52.1101
3	Business Spanish (BBA)	BSPA	BBA	Business	52.1101
3	French (BA)	FRE	BA	Arts & Sciences	16.0901
3	International Business (BBA)	INTB	BBA	Business	52.1101
3	International Studies (BA)	IST	BA	Arts & Sciences	45.0901
3	Spanish (BA)	SPA	BA	Arts & Sciences	16.0905
3	Undecided - Arts & Sciences (BA)	0	BA	Arts & Sciences	99.0101
3	Undecided - Arts & Sciences (BS)	0	BS	Arts & Sciences	99.0101
3	Undecided - Business	0	BBA	Business	99.0201

Major Tier Coding	
	Courses for major and degree available
	Can work on degree--major will need to wait
	By Exception--each case needs scrutiny

BAYLOR BOUND MAJOR ACADEMIC PLANNER INSTRUCTION SHEET

This instruction sheet is meant to provide general guidance on the use of the Baylor Bound Major Academic Planners (MAPs). Keep in mind that these MAPs provide only a suggested sequence of courses for the indicated major and are subject to curriculum changes by the respective departments. Additionally, actual course sequence will vary according to possible second major, minor, other program of study (including pre-health), and individual circumstances (ex., transfer credit, dual credit, and credit by exam). Below are some important notes concerning the use of these MAPs within the Baylor Bound Program.

Majors available for the Baylor Bound Program

The majors listed below are available for students in the Baylor Bound Program. Most of these majors are designed for students to take a year of course work at MCC followed by three years at Baylor, depending on the amount of course work completed prior to applying to the Baylor Bound Program. Some of these majors may allow a student two years at MCC and two more at Baylor. This option will need to be carefully reviewed by the academic advisor. A few of these majors will require strict advisor supervision to ensure the major will be able to be completed in the allotted time.

Accounting	Entrepreneurship	Mathematics
American Studies	Environmental Health Science	Media Business
Anthropology	Environmental Science	Medical Humanities
Applied Mathematics	Environmental Studies	Neuroscience
Art History	Film and Digital Media	Philosophy
Asian Studies	Finance	Physics
Astronomy	Financial Services / Planning	Political Science
Astrophysics	French	Professional Selling
Biochemistry	Geography	Professional Writing
Biology	Geology	Psychology
Business French	Geophysics	Public Administration
Business German	Great Texts of the Western Tradition	Real Estate
Business Russian	History	Religion
Business Spanish	Human Resources Management	Risk Management and Insurance
Chemistry	International Business	Slavic and East European Studies
Classics	International Studies	Sociology
Clinical Laboratory Science	Journalism	Spanish
Communication Specialist	Language and Linguistics	Speech Communication
Distribution Management/Technology	Latin American Studies	Sports, Sponsorship & Sales
Earth Science	Management	Statistics
Economics	Management Information Systems	Undecided - Arts & Sciences
English	Marketing	Undecided - Business

General Requirements

- Most MAPs for the majors in the Baylor Bound program accommodate a 1+3 year plan, that is to say that a student would take 1 year of courses at MCC and 3 years at Baylor. However, some students may be approved by the advisor to follow a 2+2 year plan at the end of the first year, depending upon the major chosen and the number of transfer credit hours completed prior to enrolling in Baylor Bound.
- Some may need to consider traditional transfer rather than this program depending on their planned major and/or the number of completed hours towards that major.
- Some plans may need to include summer courses depending on a student's need for remediation (MCC courses), hours required in the academic program at Baylor, and the student's graduation goal.
- Students will fulfill the Baylor degree requirements as listed in the catalog of the year of enrollment in the Baylor Bound program. Baylor Admission Services will make sure that the catalog term is set for the year of entry into the program.
- Some MAPS may specify requirements in addition to courses.
- Course selection is subject to availability within each semester.
- To complete a double major, you may not count any courses toward both majors.
- For more specific information on general requirements, see the Baylor Undergraduate Catalog.

Changing Majors

- Baylor Bound students will have the opportunity to work with the Baylor Bound Transfer Admissions Counselor to ensure compliance with the chosen degree plan. If a student changes majors, it is the student's responsibility to notify the Baylor counselor/advisor immediately.